Call for Paper - Template

## Here is a handy template you can use for your next call for papers. For this example, we’ll be using a fabricated conference called International Conference on Shared River Management in the Mekong Delta, taking place in Tel Aviv, Israel, in November 2022.

|  |
| --- |
| ***Email subject line:*** *Mekong Delta Shared Management: Connect with other experts*  ***Call for Papers: International Conference on Shared River Management in the Mekong Delta***  *November 17-22, 2022*  *Tel Aviv, Israel*  [***www.eventwebsite.com***](http://www.eventwebsite.com)  ***Introduction:***  *As an expert in the politics surrounding the Mekong Delta, the organizing committee of the International Conference on Shared River Management in the Mekong Delta welcomes you to submit your research as your application to present at this event.*  *This conference will be an excellent opportunity to connect with other experts in your field and make a meaningful contribution to the advancement of responsible, shared river management in the Mekong Delta.*  ***Dates to remember:***  ***Intent to submit:*** *May 1, 2022*  ***Submission deadline:*** *June 15, 2022*  ***Decision date:*** *September 1, 2022*  ***Submitting is easy! Just use our handy submission portal available here.***  ***Submission guidelines:***  *Please submit your full research paper, including the abstract.*   * *Papers - no more than 1600 words* * *Abstracts - approximately 300 words*   ***Review process:***  *As you know, predatory conferences are a great threat to the legitimacy and integrity of academia as a whole. We want you, and the scientific community, to be confident that all content presented at this event is thoroughly vetted and reviewed. That is why we will be using a single-blind review process to evaluate all submissions.*  ***Next steps:***   * *Submit your paper through the link above* * *You will receive a confirmation email letting you know that we’ve received your application* * *We’ll reach out on or before September 1, 2022, to let you know if your application was successful*   *Please don’t hesitate to contact us if you have any questions about this process.* |